



AAT

03 CO

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Application

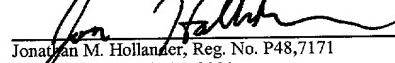
Inventors: Chiu, et al.
SC/Serial No.: 09/843,197
Confirm. No.: 8826
Filed: April 26, 2001
Title: AN INTERNET-BASED SYSTEM FOR
MULTIMEDIA MEETING MINUTES

PATENT APPLICATION

Art Unit: 2161
Examiner: Unknown

Customer No. 23910CERTIFICATE OF MAILING UNDER 37 C.F.R. § 1.8

I hereby certify that this correspondence is being deposited in the United States Postal Service with sufficient postage as first class mail in an envelope addressed to **Commissioner for Patents, Art Unit 2161, Washington, D.C. 20231**, on July 27, 2001.



Jonathan M. Hollander, Reg. No. P48,7171

(Attorney Signature)

Signature Date: July 27, 2001

TRANSMITTAL LETTER

Commissioner for Patents
Art Unit 2161
Washington, D.C. 20231

Sir:

Transmitted with this communication in connection with the above-identified application are the following:

- Notice to File Corrected Application Papers (USPTO copy)
- Three (3) Drawing Sheets
- No fee is required with this communication.
- The Commissioner is hereby authorized to charge underpayment of any fees associated with this communication or credit any overpayment to Deposit Account No. 06-1325. A duplicate copy of this authorization is enclosed.

Respectfully submitted,

By: 

Jonathan M. Hollander, Reg. No. P48,717

Date: July 27, 2001

FLIESLER, DUBB, MEYER & LOVEJOY LLP
Four Embarcadero Center, Suite 400
San Francisco, California 94111-4156
Telephone: (415) 362-3800



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
 UNITED STATES PATENT AND TRADEMARK OFFICE
 WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/843,197	04/26/2001	Patrick Chiu	FXA-0001

CONFIRMATION NO. 8826

FORMALITIES LETTER



OC000000006209308

Martin C. Fliesler
 FLIESLER, DUBB, MEYER & LOVEJOY LLP
 Suite 400
 Four Embarcadero Center
 San Francisco, CA 94111-4156

RECEIVED

JUN 25 2001

FLIESLER DUBB
MEYER & LOVEJOY

Date Mailed: 06/21/2001

NOTICE TO FILE CORRECTED APPLICATION PAPERS

Filing Date Granted

This application has been accorded an Application Number and Filing Date. The application, however, is informal since it does not comply with the regulations for the reason(s) indicated below. Applicant is given **TWO MONTHS** from the date of this Notice within which to correct the informalities indicated below. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a)

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center
 Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE